



## 2017 Vendor Information and Application

Our Galloway Green Market will be held at the Galloway Municipal Complex, Jimmie Leeds Rd., on Sunday mornings 10:00 a.m. – 1:00 p.m. from August 13 to October 15, 2017.

**Vendors.** Our core vendors are farmers and primary food producers plus select prepared food and artisan vendors. They farm, fish or keep orchards; they grow flowers and horticultural plants; they raise livestock; they keep bees or raise chickens. Artists and artisans such as bakers, producers of preserves, chutneys, or nut butters and other “value-added” food businesses can apply to be vendors.

### **Full Season Vendors:**

Accepted vendors must commit to and prepay for our entire 10-week season.

- **For-profit** vendors: **\$200.00/10 weeks** for one 10X10 space.  
Additional 10X10 space: \$100.00/10 weeks.
- **Nonprofit** vendors: No cost.

**Pop-Up Vendors:** We will have spaces available for a rotating roster of pop-up vendors who commit to and prepay for 1 or more Sundays.

- **\$25.00** for 1-day pop-up.

**Legal Requirements.** All vendors must be licensed businesses covered by substantial business liability insurance (minimum \$1,000,000) and naming Galloway Township and Go Green Galloway, Inc. and Absecon Green Team as additional insureds. All foods must be prepared in licensed commercial kitchens (**which can never be your home kitchen**). Food businesses must receive Mobile Vendor licenses from the Atlantic County Board of Health, which will also inspect all vendor kitchens.

If you have a compatible product and can meet the legal requirements, we'd be delighted to consider you for inclusion in the Galloway Green Market. An application is attached; no fee is required to apply. We will acknowledge all applications and notify you of the Committee's decision. Good luck and thank you for your interest.

The Galloway Green Market Committee  
Lee A. Campbell, Mary Wozniak

[gallowaygreenmarket@gmail.com](mailto:gallowaygreenmarket@gmail.com)





## GALLOWAY GREEN MARKET 2017 APPLICATION

Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

EIN# \_\_\_\_\_ Phone: \_\_\_\_\_

Where your business is licensed: \_\_\_\_\_

Business Email: \_\_\_\_\_

Website: \_\_\_\_\_

Facebook/Other Social Media: \_\_\_\_\_

\_\_\_\_ I want to be a Full Season Vendor    \_\_\_\_ I want to be a Pop-up (1 day) Vendor on the following  
date(s): \_\_\_\_\_

Please provide details of your participation at other markets, or your licensing by other counties or states:

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Describe all the products you wish to sell at the Galloway Green Market.

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Please make any additional comments or attach labels, photos of your products or display tables, your advertising graphics, market signage, price sheets, or promotional materials, websites, news articles or other items that communicate your product or business.

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**Send your completed application to:**

**Galloway Green Market  
ATTN: Mary Wozniak, Co-Chair  
815 E. Harlequin Drive,  
Galloway, NJ 08205**

**OR**

**EMAIL TO:  
gallowaygreenmarket@gmail.com**



## VENDOR INFORMATION AND MARKET STANDARDS

The goals of the Galloway Green Market are to bring fresh and locally grown produce and products made from them to local residents; to support local growers and artisans; and to increase community awareness of sustainability.

The Galloway Green Market is operated as a community service by Go Green Galloway, a registered non-profit corporation, in partnership with the Absecon Green Team.

The Green Market will run for 10 consecutive Sundays (rain or shine) from August 13 to October 15, 2017. Market hours will be 10:00 a.m. to 1:00 p.m.

All participants are expected to abide by these Market standards.

### I. VENDOR TYPES AND SERVICES

The Galloway Green Market is not a venue for reselling produce or products.

There are two categories of vendors:

1. **Agricultural Vendors:** Local farmers that produce and/or grow fruit, vegetables, plants (starts, annuals, perennials, herbs) cut flowers, herbs, and dairy products, farm raised meat, seafood, and eggs; and value added products such as jams, jellies, salsa, honey, etc. from one or more of the above-referenced items. This list is not intended to be exhaustive. Agricultural products not on this list may be sold with approval of the Green Market Committee. If the vendor also operates as a Community Supported Agriculture (CSA) farm, share pickup at the market is allowed.

2. **Food Vendors:** Food Vendors must take an active part in making/baking the majority of the items they plan to sell. Products sold by food vendors include items for onsite and offsite consumption including baked goods, coffee, refreshments, and value added products such as jams, jellies, salsa, honey, etc. This list is not intended to be exhaustive. Food products not on this list may be sold with approval of the Green Market Committee. Vendors selling prepared foods shall prepare and serve foods in accordance with all applicable Federal, State, and local health regulations. **All foods and beverages sold or used in food preparation shall be first quality and conform in all respects to Federal, State and local food and other laws, ordinances and regulations.**

There may be additional opportunities for Market entertainment, a Local Galloway Business Spotlight, Community Organizations and a Chef/Cooking Demonstration.

The number of vendors shall be determined at the sole discretion of the Market.

At this time, access to electricity will NOT be provided by the Galloway Green Market.

### II. APPLICATION

These requirements are intended to be open and non-restrictive for the purpose of obtaining adequate participation of interested vendors and uniformity in the submission of applications. The Green Market Committee is the sole judge concerning the merits of all applications submitted.



All potential vendors must submit an application. There is no specific deadline. Applications are accepted on a rolling basis.

Upon acceptance, all vendors shall submit (1) Proof of business liability insurance (minimum \$1,000,000) , naming Galloway Township and Go Green Galloway, Inc. as additional insureds; (2) A Hold Harmless Indemnification and Release Form; (3) If a prepared food vendor, the requisite health department permits and required forms; and (4) the applicable fee, paid in full. Failure to provide these items shall be cause for rejection of application.

The Market Committee may add to the vendor roster at any time as space permits. Vendors are selected at the discretion of the Market Committee. All applications will be kept for reference should it be determined that the Market would benefit by the addition of vendors.

### III. FEES

There is no application fee. Vendors who are accepted will be contacted and expected to pay the non-refundable season or pop-up fee, as applicable. Fees shall be payable to "Go Green Galloway-Green Market".

Standard rate for one 10' x 10' space is **\$200.00** for 10 weeks; **\$25.00** for 1-day pop-up. An additional 10X10 space can be purchased for an additional \$100.00 per full season. There is no fee for non-profit vendors.

Food vendors are expected to pay any applicable mobile vendor fee to Atlantic County Department of Health.

**The Galloway Green Market operates in rain or shine. If a vendor chooses not to show in inclement weather, or if a market day is subsequently canceled due to severe weather, the fee will not be refunded.**

### V. SUSTAINABILITY POLICY

The Galloway Green Market encourages "eco-friendly" and "reusable" rather than "disposable" materials in the following ways:

- **The market is "single-use plastic bag-free."** No single-use plastic bags will be permitted at the market. The only exception will be for fish/seafood and meat vendors that package their product on ice.
- **The market discourages the sale or distribution of plastic water bottles, plastic cups, and Styrofoam cups, plates, and take-out containers; plastic utensils (forks, knives, spoons) and plastic straws.** Alternatives include: biodegradable, corn-based utensils, wooden popsicle sticks, recyclable paper utensils and paper and/or bamboo straws.

Our collective pursuit of sustainable practices will encourage our customers to develop good habits like using reusable bags, coolers, canteens, and flatware. This inherently reduces waste and minimizes our carbon footprint, giving small changes a chance to make a **BIG** difference!





## 2017 HOLD HARMLESS AGREEMENT / INDEMNIFICATION & RELEASE FORM

Applicants who are awarded opportunities as vendors at the Galloway Green Market under these specifications shall indemnify and hold harmless the Township of Galloway, Go Green Galloway, Inc. and the Absecon Green Team, and all their officers, employees, agents and servants from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses including attorney's fees, incurred or suffered on account of property damage or loss and/or personal injury, including loss of life, of any person, agency, corporation or governmental entity which shall arise out of the course of or in consequence to any acts or omissions of the applicant, its employees, agents, servants or subcontractors in the performance of the work described in these specifications.

The applicant further agrees that this indemnification by the applicant shall continue after completion of the Galloway Green Market season for all claims, demands, suits, actions, recoveries, judgments, costs and expenses including attorney's fees resulting from acts or omissions the applicant, its employees, agents, servants or subcontractors which occur prior to the completion of the season.

**I hereby state that I have read, understand, and agree to the following above procedures outlined in this copy of the Galloway Green Market Hold Harmless-Indemnification & Release Form.**

Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

If you have been invited to be a vendor for the 2017 Market you must sign and return:

- this Hold Harmless Agreement
- Proof of your insurance including the page showing Twp.of Galloway, Go Green Galloway, Inc. and Absecon Green Team as additionally covered by the policy
- If prepared food vendor also provide the Health Certifications and licenses. The deadline for receipt of these documents is May 15th, 2017.